**Giving Event Checklist - QA**

**Expected Dollars: 500k or 800k (not sure)**

**Giving Event Information:**

1. Verify the name of the brand.

**Actual:** Give to Lincoln

**Expected:** Give to Lincoln

2. Verify the name of the giving event

**Actual**: GIve to Lincoln 2012

**Expected:** Give to Lincoln 2012

3. Verify the time zone of the giving event – **CT**

4. Verify Time zone in the Brand and Giving Event screen. **Yes**

5. Verify the name of the Subdomain and Verify its complete website url - **givetolincoln -** <http://givetolincoln.razoo.com/>

6. Verify whether it is a lightweight – **Lightweight**

7. If tips present, verify tips on the Donation Form – **No tips**

8. Verify the GE days count in the Pre page – **Yes**

9. Verify Start and End dates in the Giving Event screen. **Good**

**Actual:** Start 05/17/2012 00:00:00 and End 05/17/2012 23:59:59

**Expected:** Start 05/17/2012 00:00:00 and End 05/17/2012 23:59:59

10. Make sure that ‘Allow stored guest cards’ checkbox is checked in the Brand Edit screen

**Actual:** ‘Allow stored guest cards’ checkbox is not checked.

**Expected:** ‘Allow stored guest cards’ checkbox is checked

11. Does the giving event want to take scheduled donations? If yes, verify the start date along with time stamp. –**No. Not date is set in the GE screen**

12. Verify custom share page in the CMS list – **‘orders-share-panel’ page is set.**

13. Make sure that the home page redirect set - **Yes**

14. Make sure the schedule donation cron job is set properly – **Not needed**

15. If mobile optimized site is set, then make sure that "Enable mobile redirect" checkbox is checked on brand edit screen. **– No Mobile opt (unchecked)**

16. Verify the type of mobile site will be provided on the brand - **"full site" on the mobile device.**

**Preferred Causes List:**

1. Verify the Org’s that are part of the preferred list in the search screen.

**Actual: 176**

**Expected: 176**

2. Verify the individual FR’s that are part of the preferred list in the search screen – **4**

3. Verify the individual Project’s that are part of the preferred list in the search screen - **1**

4. Verify the total causes entries (sum) - **181**

5. Verify the duplicates/deleted causes in the search screen - **No**

6. Make sure that the preferred causes list does not have any unverified/opted-out/blacklisted causes (in search screen) - F**reezed.**

7. Verify the number of entries on the flash message after upload match with the count on the csv file.

**There are currently 181 preferred causes registered for brand Give to Lincoln**

8. Verify the search results count [unique orgs + unique widgets (if any uploaded) + widgets that are associated with the preferred orgs (if any)] with preferred causes list? – **Tough to figure this ☹**

**Leaderboard:**

1. Verify the LB’s count for this Giving Event **- 1**

2. Verify the **title** of the LB’s and sort order on each.

**Actual:** Give to Lincoln DayLeaderboard and Donors sort

**Expected:** Give to Lincoln DayLeaderboard and Donors sort

3. Verify pagination if there is any paginated leaderboard **– No.**

4. Starred Ranks – **Top 3**

5. Individual Leaderboard verification

**Donors LB: Donors in combobox.**

<razoo:leaderboard2

id = "18"

per\_page = "15"

mobile = "false"

pagination = "false"

starred\_ranks = "1,2,3"/>

Title - Give to Lincoln DayLeaderboard

Verify the causes will be included - Nonprofits and Projects (4 FR & 1 Pro)

Verify the Start at and End at - 05/02/2012 00:00:00 and 05/02/2012 23:59:59

Verify the LB sort - Donors (Expected: Donors)

Number of Entries - 181 (Expected: 181)

The top X entries - 0

Verify entries in the leaderboard will be starred - Top 3

What donations should be included? Verify ‘Order Source’ column - Any

6. Make sure that the leaderboard set with the same start and end (date & time in seconds) as that of the giving event and verify it in the LB view page too. **Good**

7. Do the LB’s have starred ranks? If yes, verify it in the code as well as site. **Yes**

8. Make sure that the entries in the leaderboard are part of preferred causes list. **Good**

9. Make sure that the preferred causes that were uploaded in the leaderboard screen matches with brand edit screen preferred causes count.

**Brand Edit screen -** There are currently **181** preferred causes registered for brand spring2action

**LB screen** – **181** entries

10. Does the LB have any NPO/FR/Project that is not a part of the preferred causes list? If yes, Please make sure that these entries don’t affect the giving day totals though they get updated on the LB. **Good**

11. Verify NPO/FR/Project that were added to the LB show up on the relevant LB’s **Good**

12. Verify count under ‘Entries’ column in the LB view screen for each LB

**GivetoLincoln 05/17/2012 00:00:00 05/17/2012 23:59:59 181**

13. Make sure all the leaderboard code is properly placed in the appropriate CMS pages (pre/live/post) **– Yes**

14. Make sure that the leaderboard content matches with the uploaded LB excel sheet. – **Good.**

15. Check for Warnings in the Dashboard screen. **No warnings**

**General:**

1. Is there any matching grant associated with this giving event? If yes, Verify MG amount in the Home page and Final Total **- No**

2. Is there any prize money associated with this giving event? If yes, verify the amount in the GE screen as well as in the Home page (during Live) - **$207k. Verified in Home page content**

3. Prize money should be added to the total? **If so Verify during Live or later - Later at 6 PM – 7 PM. Claire will do it**

4. Does the client want to add offline donations to giving day totals? If yes, verify the offline donation amount in the Home page. **Later at 6 PM – 7 PM. Claire will do it**

5. Does this giving event have any golden tickets? If yes,

* Total Golden Tickets – 10
* Verify the golden tickets types in the GE screen – **Good**
* **Keep verifying the GT on the Dashboard screen during the GE**
* Make sure the Golden ticket Notification Email id is set

**Actual:** claire@razoo.com, michellep@lcf.org

**Expected:** claire@razoo.com, michellep@lcf.org

* Verify the date, time and type (dollar, donor, random) for the golden ticket – **Good.**

**Expected:** Random starting at 8am ending at 5pm